

FACILITIES**MAINTENANCE AND OPERATIONS**

It shall be the policy of the Board to have a high quality maintenance program for District facilities, sites and equipment.

PURPOSE AND SCOPE

The Superintendent shall be responsible to the Board for the control and supervision of all school buildings, grounds and equipment. The Director of Facilities, under the supervision of the Associate Superintendent/Business Services, shall plan, budget, organize and supervise the maintenance, repair and alterations of school buildings, equipment and grounds.

The Facilities Department shall maintain buildings, grounds and equipment to insure a safe and sanitary condition at all times; to provide an attractive environment for the education of the students in the District, and to extend the longevity of the physical plant.

Maintenance work shall be scheduled so as to minimize the disruption of academic learning time. The Facilities Department shall maintain a staff of trained workers to provide the District with adequate preventive maintenance and repair to buildings, grounds and equipment.

The Director of Facilities shall, where economically feasible, incorporate and promote green school practices that conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff and community.

The Facilities Department shall assist principals in scheduling custodial care of buildings, inservicing custodians, and requesting supplies and equipment needed to clean buildings.

Legal Reference:**CALIFORNIA EDUCATION CODE**

39601	Furnishing, Repairing, Insuring and Renting School Property
39630	Repair and Supervision of Property
39649.1	Definition of "Maintenance"